



## **Santa Fe Ski Team**

### **SANTA FE SKI TEAM HEAD ALPINE SKI COACH POSTION**

The Santa Fe Ski Team has trained aspiring athletes in competitive alpine ski racing for over 50 years and has played an important role in advancing ski racing in New Mexico for decades. The organization remains true to its mission of providing New Mexicans and Southern Coloradans access to a premiere alpine race program that fosters sportsmanship, respect for the outdoors and one another, and a lifelong love of the sport.

### **HEAD COACH POSITION SUMMARY**

The Head Alpine Coach will manage the Santa Fe Ski Team class programs and ensure an adequate coaching staff is in place throughout the season. Will organize and assist training staff, design and implement training plans, and will directly coach participants in an enthusiastic and effective manner that helps the participants set and achieve goals in advanced skiing technique and competition and to inspire life-long enjoyment in winter sports.

This is a primarily a seasonal part time position with the occasional need to attend races starting mid-week. Therefore, a candidate that has a flexible schedule is desired, especially one that has or is planning of having connections to New Mexico.

### **ESSENTIAL DUTIES**

- Recruit, organize, and manage program coaching staff including management of staff scheduling, performance planning, and evaluation
- Assist to hire, train, manage alpine administration staff within budget, promote efficiency, and keep workload manageable
- Conduct athlete evaluations at the beginning of each season
- Conduct goal setting meetings at the start of the year, review throughout the season, and at the end of the season
- Provide leadership of daily training for program participants and coaches
- Communicate openly and effectively with parents and athletes
- Prepare and implement technical teaching progressions, methodologies, and content for daily training for athletes based on USSA standards.
- Set and maintain courses and closures, following course setting standards of the US Ski and Snowboard and FIS
- Have high standards for safety in all training environments
- Assure that all facilities and equipment are properly maintained and stored
- Video and conduct video analysis sessions with participants on a regular basis

- Coordinate team travel to alpine racing events and other local, regional and national alpine competitions
- Be responsible for athlete supervision, van transportation, team captain's meeting representation, accommodation, lodging check-in/out, and on-hill coaching duties at events
- Provide positive feedback on a daily basis to participants and submit written mid-season and year-end evaluations on each participant
- Participate in coaches meetings, briefings, and other professional functions
- Provide regular feedback and evaluation to Coaching staff

Other duties:

- Maintain a friendly, congenial and helpful attitude while effectively dealing with athletes, parents, guests, and employees
- Report any unsafe conditions which may affect athletes, employee or public safety
- Provide monthly feedback to the Board of Directors
- Assist in the development of a long-term Santa Fe Ski Team strategic plan
- Enforce athlete code-of-conduct and hold self, staff, and athletes to the highest standard of behavior
- Address any breach of conduct immediately and inform/involve other staff members as necessary
- Must wear radio during all training sessions
- Must wear Santa Fe Ski Team jacket during all sessions

## **EDUCATION & EXPERIENCE REQUIREMENTS**

- High school graduate or GED is required
- Advanced level skiing skills and knowledge as indicated by demonstration to Supervisor/Director. Equivalent to skills required for Level 200 education in US Ski and Snowboard Coaches Education program. PSIA or equivalent acceptable
- Should have a minimum of three seasons as a coach in an organized US Ski and Snowboard, collegiate, or high school racing program; or have experience at the NorAm level
- Experience in ski tuning, boot modification, and related equipment experience desirable
- Should be competent in Microsoft Office applications including Word, Excel, Outlook (email), and team communication websites and apps (i.e. TeamSnap or the like)
- Experience in physical literacy, physical fitness and dry land training programs desirable

## **QUALIFICATIONS, KNOWLEDGE, SKILL AND ABILITY REQUIREMENTS**

- US Ski & Snowboard Level II Coaching certification or equivalent required
- First Aid/CPR certification required

- Safe Sport Certification required
- Certified US Ski & Snowboard Referee Race Official required. Other desirable Race Official certifications:
  - Chief of Race
  - Chief of Timing
  - Chief of Course
  - Race Administrator
- Working knowledge of Microsoft Office and basic computer functionality required
- Is honest and demonstrates integrity
- Is able to manage confidential information
- Should be familiar with proper waxes and overlays and ski training equipment
- Is trustworthy and self-directed in work tasks
- Is able to handle a fast-paced working environment
- Must be able to successfully manage multiple, high-priority tasks
- Is flexible with days and hours of work based on needs of the position
- Can deal effectively with poor staff and athlete performance and affect positive change
- Effective communicator with athletes and parents and understands the importance of all players in the coach-athlete-parent triangle
- Strong coordination and organizational skills
- Adapts well to change
- Valid New Mexico Driver's License and a clean motor vehicle record – **required**
- Willingly communicate with Board of Directors with suggestions/ideas/issues to better improve all around experience for SFST head coach, athletes, and parents

#### **TRAVEL REQUIREMENTS:**

Possibly extensive depending upon group age and experience and may include off-season camps.

#### **PHYSICAL DEMANDS AND WORKING CONDITIONS**

##### **Mountain Environment:**

- The primary physical environment in which this position works is out of doors with a high exposure level to cold, snow, wind, rain, bugs, sun, high altitude, extreme heights, lightning, etc...
- The degree of strenuous activity within the job is considered to be high. Often lifting a weight of 50 pounds throughout the day is common
- Additional strenuous physical activity may include walking or hiking upon uneven, challenging terrain with heavy tools or equipment

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily- reasonable accommodations may be made to enable qualified individuals with disabilities to perform the essential functions.

#### **OTHER DUTIES AS ASSIGNED**

This position description is an overview of the scope of responsibilities for the role described above. With the evolution of the Santa Fe Ski Team, the responsibilities of this position may change as the dates associated with many of the tasks. During these times of change, this position requires the flexibility and willingness to accept new responsibilities and potentially transfer others.

Santa Fe Ski Team (SFST) is an equal opportunity/affirmative action employer committed to a diverse workforce. EEO/Minority/Female/Veterans/Disabled. All qualified applicants will receive consideration for employment without regard to their protected veteran status.

#### **SALARY**

Salary is commensurate with experience and highly competitive within the Rocky Mountain region.

For immediate consideration please send a cover letter and resume no later than May 31, 2020 to: To Santa Fe Ski Team Board of Directors, PO Box 23747, Santa Fe, NM 87502 applications may also be sent to [info@santafeskiteam.com](mailto:info@santafeskiteam.com)

